

CENTRIC EMPLOYEE FILE FOR SAP® SOLUTIONS

Put an end to analogue mountains of paperwork: The digital employee file from Centric Cloud Solutions merges all documents and data on each employee in one view. All workflows and approval processes regarding work contracts, reference letters, employee master data and other information on an employee can be directly controlled from the digital employee file with just a few clicks. This saves your administrative staff considerable time in searching and grouping information, allowing them to concentrate on their specialist tasks.

Centric Employee File for SAP® solutions was developed specifically for the integration in SAP® HCM and SuccessFactors®. Integration in third party applications is possible upon request.

You have the choice of three editions to help ensure you find the right solution for your requirements and company goals. These editions vary in their different performance options. Whether Essentials, Professional or Enterprise, you decide which functions your digital personnel files should have.

Choose the version that fits your company:

Essentials

2,500 €*
plus 3.00 € per file*

With the Essentials edition, you can get started immediately and enjoy the benefits of a digital employee file. For companies with up to 500 files.

Professional

8,000 €*
plus 3.00 € per file*

The Professional edition supports you with your processes and helps you keep an overview of them all.

Enterprise

Price on request

The Enterprise edition provides you with complete access to all functions with the greatest possible flexibility.

*This offer refers to a contract period of 3 years.
The displayed prices refer to the annual subscription.

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Comparison of editions

	Essentials	Professional	Enterprise
File			
Adjustable file structure		●	●
Adjustable document types		●	●
Documents: display, rename, download, move and delete	●	●	●
Document preview with browsing function	●	●	●
Move documents in the file structure	●	●	●
Document sorting within the file	●	●	●
Display the document properties	●	●	●
Late archiving with barcode		●	●
Document upload and indexing	●	●	●
Call up file from SAP SuccessFactors or a Fiori app	●	●	●
Visualization of SAP SuccessFactors master data in file header	●	●	●
Adjustable view of file structure (tree, list or thumbnail view)	●	●	●
Hide empty folders in the register structure	●	●	●
Full-text search (within a file and across files)		●	●
Completeness check for specified mandatory documents per file		●	●
File download	●	●	●
Mass document import via FTP/FTPS/SFTP or WebDAV	●	●	●
Resubmissions for documents and files	●	●	●
Notes for documents and files	●	●	●
Recycle bin function for deleted documents	●	●	●
Rule-based deletion of document types	●	●	●
Outlook 365 plug-in	●	●	●
Workflow			
Deleting documents (4-eyes principle)		●	●
Moving documents (4-eyes principle)		●	●
Document upload by employee (4-eyes principle)		●	●
File lending to management		●	●

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Comparison of editions

	Essentials	Professional	Enterprise
Authorization			
Use of SAP SuccessFactors authorization concept	●	●	●
Authorization check when accessing employee file	●	●	●
Different views for HR staff, managers and employees	●	●	●
Extensible permission roles for files, documents and document functions	●	●	●
Reporting			
File openings		●	●
Document upload		●	●
Document access		●	●
Document deletion		●	●
KPI dashboard		●	●
Integration			
Direct integration SAP HCM and SAP SuccessFactors	●	●	●
Connection of cloud and on-premises archives via CMIS interface			●
Integration of Centric Payslip Box		€	●
Provision of cloud storage	●**	●***	●****
SAP user licenses are not required for use	●	●	●
Administration			
Backup and recovery	●	●	●
Multilingual	●	●	●
Further languages can be added	●	●	●
Provision of application			
Centric SAP Business Technology Platform (hosted by SAP)	●	●	●
Customer-specific SAP Business Technology Platform		€	●

- part of the subscription
- ** 5 GB of storage available per 100 file blocks
- *** 5 GB of storage available per 100 file blocks
- **** 10 GB of storage available per 100 file blocks
- € available at additional cost

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Would you like to learn more? We will gladly assist you with any questions.

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